



Recreation South Australia Community Fitness and Health Advisory Committee Terms of Reference 2013

1. *Mission of Recreation SA*

To provide advocacy, leadership and innovation as the leader of the recreation industry.

2. *Vision of Recreation SA*

To provide network and professional development opportunities to increase participation and active recreation in South Australia.

3. *Role of the Community Fitness and Health Advisory Committee of Recreation SA*

The purpose of this advisory committee is to further the interests of Recreation SA by enhancing the growth, quality and standards of the community fitness and health sector in South Australia.

The Committee will:

- Make recommendations to the Board and other standing committees of Recreation SA with regard to the Community Fitness and Health sector.
- Recommend to the Executive Officer of Recreation SA the apportioning of support and minor grants (eg. Department of Planning and Local Government, Office for Recreation and Sport).
- Represent to the wider recreation industry the administration and organisational support provided by Recreation SA.
- Support and promote the value of recreation and encourage increased participation in recreation activities, national vocational qualifications and education and training programs.

4. *Membership of the Committee*

Membership of the committee is only open to board and employees of Recreation SA and financial members of Recreation SA, or other invited and relevant professionals. The Committee may by consensus appoint experts to provide information to the committee from time to time as required.

The Committee is to consist of the following members:

- Chairperson
- Executive Officer and/or Board Member, Recreation SA
- Members (invited and relevant professionals) - 6 to be appointed by the Board.

Members are to nominate at each AGM and are selected by the Board from the nominations after recommendation by the Executive Officer. Membership is ratified at the first Board Meeting following the AGM. The Board has full and final discretion on the make-up of the committee.

The members of the committee are appointed for a term of one calendar year. The Board may at any time and prior to the expiration of a committee member's term, remove a committee member from the committee.

5. Proceedings of the Committee

a. Advisory Committee to meet

The Committee is to meet as often as is deemed necessary in each financial year and may adjourn and, subject to these terms of delegation, otherwise regulate, its meetings as it thinks fit.

The chairperson is to, on the request of two committee members; convene a meeting of the committee within a reasonable time, not exceeding 28 days.

b. Decisions of the Advisory Committee

Subject to these terms of delegation, resolutions or motions arising at any meeting of the technical committee are to be decided by consensus.

In the event that a decision is not reached, a vote may be taken to resolve issues. All committee members are to have one vote on any resolution or motion. Where voting is equal on a resolution or motion the Chairperson is to have an additional casting vote.

The committee is to keep minutes of the proceedings and resolutions of each meeting, together with a record of the names of persons present at all meetings.

c. Committee member interests

A committee member is disqualified from holding contracting with Recreation SA either as a vendor, purchaser or otherwise, except with the express resolution or approval of the committee or the Board. Any such contract or any contract or arrangement entered into by or on behalf of Recreation SA in which any committee member is in any way interested is void for such reason.

6. Agreement

All Advisory Committee members agree to be bound by the terms and conditions of this document.